1. Login to NIC web portal (<u>https://ewaybillgst.gov.in/login.aspx</u>)



2. Please enter Login Username and Password along with the Captcha to login the NIC E-way Bill Production portal.



3. On the Menu bar in the left side margin of the webpage, click on "Registration" and then click on "For GSP"

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4. You will be redirected to the "Send OTP" on registered Email Id and Mobile Number. Please click on "Send OTP".

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5. Please get the OTP from your registered authorized signatory and enter the same to verify and proceed further.

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6. The next webpage shall now display an Option to Add or Create new API credentials by Selecting a GSP. Click on the radio button "Add/New" and then "GSP".

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7. Click on GSP Name dropdown box and select "VAY NETWORK SERVICES PRIVATE LIMITED" from the dropdown list of GSPs. Now, input your API Username and API password (and re-enter it) and click "Add" to register your login credentials for E-way Bill API access through Vayana GSP.

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8. You may also check the list of registered API credentials against GSP by clicking on the "View" button on the webpage.

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9. Please click on "Freeze" button if you want to disable any API credentials and create a new one.

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10. NIC has provided an option to change the Password of existing API credentials. Please click on "Change Password" to change the password of any existing API Username.

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